



STATE OF TENNESSEE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
DIVISION OF MENTAL RETARDATION SERVICES  
ANDREW JACKSON BUILDING, 15<sup>th</sup> FLOOR  
500 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243

March 14, 2008

Dear Friends:

The Office of Consumer and Family Services (OCFS) in the Division of Mental Retardation Services (DMRS), volunteer family members, and advocates will conduct Family Training sessions across the state beginning April 8, 2008. Topics of the training include: "What is a Waiver", "The Registration and Application Process for DMRS Services and Benefits of the Waiting List", "Conservatorship Role and Responsibilities" and "How to Access Early Periodic Screening Diagnosis and Treatment (EPSDT) /TENNderCARE Services".

Please accept this letter as an invitation to attend these training sessions. The training should prove to be very beneficial to you and your family. DMRS staff will also be available to answer any questions and provide assistance as needed.

The training dates, times and locations are attached and may also be viewed on the DMRS website at [www.state.tn.us/dmrs](http://www.state.tn.us/dmrs). They will also be advertised on a variety of other organization websites. I certainly hope you can join us. Should you have any questions or need additional information please contact the Office of Consumer and Family Services at 1-800-535-9725.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen H. Norris".

Stephen H. Norris  
Deputy Commissioner

SN:md

Attachment

## TENNESSEE STATEWIDE TRAINING SCHEDULE

DATES	LOCATION	TRAINING TOPICS AND SESSION TIMES
April 8, 2008	Henry County High School 315 S. Wilson St. Paris, TN 38242	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
April 9, 2008	Stewart County Middle School (Library) 723 Spring Street Dover, TN 37058	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
April 15, 2008	Developmental Services of Dickson County 115 Luther Road Dickson, TN 37055	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
April 16, 2008	Vol State 1480 Nashville Pike Gallatin, TN 37066	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
April 17, 2008	Presbyterian Church Downtown Franklin, TN 37064	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
April 22, 2008	Skills Developmental Center 111 Prince Street Shelbyville, TN 37160	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility

## TENNESSEE STATEWIDE TRAINING SCHEDULE

DATES	LOCATION	TRAINING TOPICS AND SESSION TIMES
April 23, 2008	Warren County Administration Bldg. 201 Locust St. Ste. 10 McMinnville, TN 37110	➤ EPSDT/TENNderCARE Services <u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENNderCARE Services
April 24, 2008	Jameson Inn 1838 Decherd Blvd. Winchester, TN 37398	➤ EPSDT/TENNderCARE Services <u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENNderCARE Services
April 29, 2008	The Arc of Tennessee 151 Athens Way / Ste. 100 Nashville, TN 37228	➤ EPSDT/TENNderCARE Services <u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENNderCARE Services
April 30, 2008	Smithville City Hall 104 E. Main Street Smithville, TN 37166	➤ EPSDT/TENNderCARE Services <u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENNderCARE Services
May 1, 2008	Cumberland University One Cumberland Square Lebanon, TN 37087	➤ EPSDT/TENNderCARE Services <u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENNderCARE Services
May 13, 2008	Millington City Hall – Room 107 8077 Wilkinsville Road Millington, TN 38053	➤ EPSDT/TENNderCARE Services <u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List

## TENNESSEE STATEWIDE TRAINING SCHEDULE

DATES	LOCATION	TRAINING TOPICS AND SESSION TIMES
		<ul style="list-style-type: none"> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
May 14, 2008	Tipton County Commission on Aging 401 S. College Covington, TN 38019	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
May 15, 2008	Center for Independent Living 1663 Madison Ave. Memphis. TN 38104	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
May 20, 2008	Humboldt General Hospital 3525 Chere Carol Humboldt, TN 38343	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
May 21, 2008	Brownsville Chamber of Commerce 121 W. Main Street Brownsville, TN 38012	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
May 22, 2008	Bolivar City Hall Community Room Bolivar, TN 38008	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
June 2, 2008	Professional Development Center of Dyersburg 305 College Street Dyersburg, TN 38024	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> </ul>

## TENNESSEE STATEWIDE TRAINING SCHEDULE

DATES	LOCATION	TRAINING TOPICS AND SESSION TIMES
		<ul style="list-style-type: none"> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENnderCARE Services</li> </ul>
June 3, 2008	Ed Jones Agri-Plex Bldg. 1252 Manufacturers Row Trenton, TN 38382	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENnderCARE Services</li> </ul>
June 4, 2008	Henderson County School System 276 White Street Lexington, TN 38351	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENnderCARE Services</li> </ul>
June 5, 2008	Jackson Area Chamber- Commerce 197 Auditorium Street Jackson, TN 38301	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENnderCARE Services</li> </ul>
June 17, 2008	Bradley-Cleveland 764 Old Chattanooga Hwy. Cleveland, TN 37311	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENnderCARE Services</li> </ul>
June 18, 2008	Rhee of Sunshine Dayton, TN 37321	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENnderCARE Services</li> </ul>
June 19, 2009	Chattanooga Main Library 1001 Broad Street Chattanooga, TN 37402	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> </ul>

## TENNESSEE STATEWIDE TRAINING SCHEDULE

DATES	LOCATION	TRAINING TOPICS AND SESSION TIMES
		<ul style="list-style-type: none"> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
June 24, 2008	Michael Dunn Agency 629 Gallaher Rd. Kingston, TN 37763	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
June 25, 2008	Farragut Library 417 N. Campbell Station Rd. Knoxville, TN 37922	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
June 26, 2008	Hilltoppers 151 Sweeney Drive Crossville, TN 38555	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
July 15, 2008	Sevierville Public Library 321 Court Avenue Sevierville, TN 37862	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
July 16, 2008	First United Methodist Church 121 Meeting Street Dandridge, TN 37725	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program</li> <li>➤ The Application Process for DMRS Services</li> <li>➤ Benefits of the Waiting List</li> <li>➤ Conservatorship Role and Responsibility</li> <li>➤ EPSDT/TENNderCARE Services</li> </ul>
July 17, 2008	Knoxville West Branch Library 100 Golf Club Road	<u>6:00 to 8:00 P.M.</u> <ul style="list-style-type: none"> <li>➤ What is a Waiver?</li> <li>➤ Overview of Tennessee's Home and Community</li> </ul>

## TENNESSEE STATEWIDE TRAINING SCHEDULE

DATES	LOCATION	TRAINING TOPICS AND SESSION TIMES
	Knoxville, TN 37919	Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
July 23, 2008	Maryville College 502 E. Lamar Alexander Parkway Maryville, TN 37804	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
July 24, 2008	Loudon Library 210 River Road Loudon, TN 37774	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
July 29, 2008	Bristol Public Library 701 Goode Street Bristol, TN 37620	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
July 30, 2008	Arc of Washington County 2700 South Roan St. Ste. 300B Johnson City, TN 37601	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services
July 31, 2008	Helping Hands of Hawkins County, Inc Chip Hale Center 310 Hasson St. Rogersville, TN 37847	<u>6:00 to 8:00 P.M.</u> ➤ What is a Waiver? ➤ Overview of Tennessee's Home and Community Based Services (HCBS) Waiver Program ➤ The Application Process for DMRS Services ➤ Benefits of the Waiting List ➤ Conservatorship Role and Responsibility ➤ EPSDT/TENnderCARE Services